Community Options, Inc.

Supporting People with Disabilities since 1989

“i matter”
Community Options, Inc. was incorporated on February 9, 1989 to develop residential and employment supports for people with severe disabilities, utilizing technology and training. As a national agency, Community Options has participated in institutional closure and community residential placement for thousands of people across several states. Community Options does not administer any large congregate programs, recognizing that people with the most severe disabilities need environments, equipment, clinical and staff support that are tailored to their very specific needs. In its history, the agency has developed a reputation for quality, cost effective administration that encourages individual choice and flexibility.

The officers, management and staff of Community Options, Inc. have many years of experience in providing community based residential and employment support to people with intellectual disabilities, autism, physical disabilities, traumatic brain injury and dual diagnoses. The agency has developed an expertise in working with state and county based authorities to facilitate community placement for persons moving from institutions. This expertise includes utilization of national staff to support locally recruited executive directors in submitting individualized service plans, locating and securing appropriate homes, condos and apartments and recruiting and training experienced staff. Community Options also hires state of the art consultants to assist staff in designing and operating services that meet very specific needs.

Additionally, the organization is experienced in providing International support services in the UK, Eastern and Western Europe, and the Middle East.
Dear Colleagues of Community Options:

Our mission is to develop housing and employment opportunities for people with disabilities. In its history, the agency has developed a reputation for quality, cost effective administration that encourages individual choice and flexibility. Our over 3,600 staff support thousands of families and continue to champion the rights of persons with disabilities to live and work in their communities. We are the fourth largest non-profit organization in New Jersey with an operating budget of 112,659,953 million dollars.

We have developed an array of income producing projects, from entrepreneurial businesses, such as shared office facilities, flower shops and gift shops that employ people with and without disabilities, to supported employment with one to one job coaching to individual micro-enterprises.

We are successfully working in tandem with governments who are interested in privatizing services for their most vulnerable citizens. We train future entrepreneurs at the local level to advance the humanitarian efforts of their government to increase the quality of life.

Community Options has a history of partnering with the National Council of Negro Women to advance the rights of mothers of children with disabilities. Community Options has also augmented local non-governmental organizations in Egypt for the educational advancement of children in need.

As a sophisticated Private Voluntary Organization with significant depth, we have worked with women who have disabilities or are the mothers of children with disabilities to contribute to the advancement of micro-business as well as educational and vocational programs
tailored to meet their needs. We profess and build capacities in people to fully comprehend that they can control the outcomes of their lives and make autonomous decisions based on their financial stability.

We are a unique Private Voluntary Organization managed by business leaders with a humanitarian agenda and understand the fundamental elements associated with economic independence and sustainable resilience in the community. We know that before any marginalized population can develop a business plan, or enter a complex vocational program, they need to have elementary skills in reading and literacy.

Our strategic plan focuses on leading public-private partnership projects for skill development in collaboration with government and entrepreneurs for micro enterprises. We understand the challenges that lie ahead in the upcoming second half of the decade. We are proud of the work we do and the partnerships we have developed as a U.S. Private Voluntary Organization with local Non-Governmental Organizations in Egypt, Peru, Vietnam and Russia. We look forward to increasing our presence in those areas and are committed to equal rights for all regardless of race, religion, gender or disability.

We remain confident that Community Options will continue to make a difference in the lives of people with disabilities. The board, volunteers and staff at Community Options remain optimistic about planned and future partnerships with governments, NGOs and people that will benefit from our work.

Sincerely,
Robert Stack
President and CEO
Community Options
What is this ubiquitous little i? i-pods, i-books, i-phones. The little i means information. It has become an icon for cutting edge technology, integrated communication, instant and portable music and literature, the logo of a vibrant culture of youth, energy, freedom, and joy.

The i world does not discriminate. Young, old, rich, poor, black, brown, yellow, red, white can participate, contribute, and benefit. Optimists see the i world as a chance to create communities without boundaries, to provide each person with tools to reach out with uncensored ideas and visions, to find kindred spirits despite the barriers of space language, and nationality.

The i world and its products are flexible; people can tailor them to meet their individual habits, preferences, and needs. People with disabilities who can tune in to the i world are not flagged as disabled. For Community Options and the people we support, the i world is a new opportunity to advance our mission. For us, the i stands for individual and the message that each person is important and valued. We want the men and women we support to know in their hearts and show by their actions that i matter!

“i matter”
“The Community Options' philosophy is founded on choice. Families and individuals who select our services join our staff as part of a team to develop a residential plan based on the preferences of the individual in need of support.”

Residential Services

Home is a special entry port for the i world, the place where we can connect face to face with friends and family and through technology with businesses and organizations around the world. Community Options' stakeholders understand the fundamental importance of home as a physical and an emotional support, especially for people with significant disabilities.

The i world liberates people from the boundaries that keep them from engaging with the global community. The majority of people with disabilities want to live independently in community settings or with family members. Community Options develops housing and supportive services that are specialized to meet the needs of individuals with disabilities. We buy, build, renovate and furnish the kind of homes that we want for our own families, promote individualized ownership, and empower those we serve to choose the setting that best meets their needs.
Employment is one of the core services provided by Community Options. We believe that everyone who wants to work should be given the support to do so, despite the level of their disabilities. To that end we have developed an array of income producing projects, from entrepreneurial businesses that employ people with and without disabilities, to supported employment with one to one job coaching, to landscaping and cleaning teams, to individual micro-enterprises. We will do whatever needs to be done to help people experience the self-esteem that comes with getting a paycheck or owning a business.

Our own Option Quest program provides community activities for people who are not yet interested in competitive employment. Its goal is to demonstrate the kind of jobs that exist in communities, to develop social skills, and to match people with volunteer or part time work. Option Quest is a portal, an entry to the world of employment.
Transition student with coworkers giving a tour at Robert Wood Johnson University Hospital
STEP - School to Employment Program

The transition from school to work is a challenging time for young adults. For young people with disabilities, these challenges can be overwhelming. Sampling different types of employment opportunities is often the best way for students preparing to enter the world of work to assess preferences and aptitudes.

This is the core concept of STEP. Starting at the end of a student's junior year, we work with students, families and child study teams to identify those individuals interested in and best suited for our program. What makes this program particularly effective is that the participating students spend their last year in school at one of our selected places of employment.

Generally, up to a dozen different career experiences are available at each participating workplace. Students rotate through a number of different internships throughout their final year to explore possible career choices. This unique school-to-work experience allows total workplace immersion and, consequently, provides a seamless combination of classroom instruction, career exploration, and on-the-job training and support. These real life experiences, combined with training in employability and independent living skills, provide students with significant disabilities optimal opportunities for a successful transition from school to work and a productive adult life.

Visit us online at transitionschooltowork.org
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www.vaseful.com

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256 Route One North, Edison, NJ 08817
Community Options Enterprises

The i world was founded through innovation. Innovations develop when individuals create strategies to challenge the status quo and open up new opportunities where obstacles once existed. Community Options Enterprises, Inc. (COE) was established to develop and operate entrepreneurial businesses that successfully integrate people with disabilities into the workforce. By operating businesses such as a flower shop, copy centers, and shared office facilities, COE confronts the barriers to working in community based settings instead of sheltered training centers or workshops. These businesses are owned and operated by COE in order to enhance job training and employment opportunities for people with disabilities. The following are a few examples of the opportunities available to people with disabilities to help them proudly say, “imatter.”
Vaseful Flowers and Gifts is a charming flower shop that offers high quality floral services and delivery to anywhere in the world. While working at Vaseful, employees are able to learn valuable retail skills such as credit card processing, dictating phone orders, retrieving and processing of orders received through our website, shipping and distribution, inventory management, and of course, floral processing and arranging. We are committed to serving our customers with the finest floral arrangements and gifts, backed by our 24-hour guarantee. We are located in Edison, NJ.
www.vaseful.com

Presents of Mind is a luxuriously appointed store filled with trendy, classic, and humorous gifts, gourmet foods, local art, and exotic teas. Our retail associates, looking to gain valuable career experience in retail and store management, have the opportunity to learn point of sale software, soft-selling and customer relations skills, retrieving and processing of orders received through our website, inventory management, store layout and design, and different forms of presentation and display. Our store focuses on meeting the demands that our customers deserve. Presents of Mind is located in Flanders, NJ.
www.presentsofmind.org

The Daily Plan It is a complete office, conference and copy center that offers beautifully furnished office rental space or virtual tenancy to a variety of businesses. Some of the services provided to the tenants include professional receptionist services, clerical support, high-speed color copying and on-site concierge services including dry cleaning pick up and delivery. Employees receive valuable work experience in areas such as customer service, inventory management, quality and database management, as well as facilities maintenance. The Daily Plan It has locations in Morristown, Princeton (Alexander Road), Princeton (Farber Road) and Moorestown, NJ.
www.dailyplanit.org
The Daily Plan It

Moorestown, New Jersey

Princeton, New Jersey
Community Options
Business Advisory Council

The world benefits the global community by providing for the sharing of resources and information. Community Options recruits local business leaders to advise our professional supported employment staff, forming the Community Options Business Advisory Councils (COBAC). COBACs advise Community Options executive directors on local economic trends, establish and maintain corporate and civic connections, and raise funds for local programs. Council members provide expertise in identifying vendors, analyzing local labor markets, locating job opportunities, and developing business plans for micro-enterprises.

COBAC members include representatives from Robert Wood Johnson, Staples, NJ Association of Women Business Owners, Yardville National Bank, Haldeman Ford, Pepper Hamilton, First Washington State Bank, Sovereign Bank, the National Association of Catering Executives, lawyers, consultants, prominent builders and business leaders. They can truly say i matter because they have been directly responsible for job placement and independent business start-ups for the people we support.

“One innovations develop when individuals create strategies to challenge the status quo and open up new opportunities where obstacles once existed.”
Training is an essential part of maintaining and improving the quality of Community Options’ services.

Quality Assurance & Training

The world constantly develops upgrades as new innovations become available, and old technologies become outdated. Training is an essential part of maintaining and improving the quality of services. The Community Options training team develops appropriate instructional curricula and training modules to address identified needs. The team works with the regional vice-presidents and local executive directors to review and schedule training.

Evaluation

James Conroy, Ph.D., Founder and President of the Center for Outcome Analysis in Pennsylvania, under contract with the State of New Jersey, conducted an evaluation of 172 people with disabilities who left New Jersey’s Johnstone Training and Research Center during the last decade. The data indicated that the people served by Community Options had more significant disabilities than individuals served by other provider agencies, and scored higher on quality of life measures, including physical home environment, integration, independence, earnings, friendships, and opportunities to make choices.

“The world constantly develops upgrades as new innovations become available, and old technologies become outdated.”
Cupid's Chase 5K Run

The Cupid's Chase 5K Run is Community Options national fundraiser held in major cities across the country on Valentine's Day weekend.

February 10, 2018
invest
in independence

The York Foundation
Board of Overseers

www.TheYorkFoundation.org
In an effort to address the disparity that people with disabilities experience everyday, Dr. Clarence York and Robert Stack created The York Foundation, an IRS tax-exempt organization under 501(c)(3), identification number 22-3839872.

The York Foundation intends to establish a $5 million endowment to further our effort to help empower individuals with disabilities. The Foundation seeks to assist individuals with disabilities in achieving their maximum potential by integrating independence, self-determination, and productivity into all facets of their lives.

The Board of Overseers

Community Options established the Board of Overseers to promote our mission and achieve objectives of financial security, expansion of housing opportunities, and educating the general public.

Dr. Clarence York, Ed.D., Chairman
Lindsay Aquilina
Delia Donahue
Peter Dulligan
Beth Hegberg
Karen Hensley
Svetlana Repic-Qira
Robert Stack

Community Options, Inc.
16 Farber Road
Princeton, NJ 08540
Ph: 609-951-9900
Financial Summary - FY 2016

- Federal, State & County Funds: $41,494,405
- Fundraising/Other: $5,895,113
- Program Service Fees: $88,325,075
- Total Revenue: $135,714,593
Financial Summary - FY 2016

Expenditures
$133,762,975

Residential Services
$100,707,256

Employment Services
$22,375,367

Depreciation
$3,278,676

Administration
$7,401,676
### COMMUNITY OPTIONS, INC. & AFFILIATES

#### COMBINED STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2016

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<th>Source of Revenue</th>
<th>Amount</th>
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<tr>
<td>Grants and contracts</td>
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<td>Program Service fees</td>
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<td>Room and board</td>
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<td>Contributions</td>
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<td>Interest Income</td>
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<td>Other Income</td>
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<td><strong>Total revenue and support</strong></td>
<td><strong>135,714,593</strong></td>
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<th>Category</th>
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<tr>
<td>Management and general</td>
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<tr>
<td><strong>Total expenses</strong></td>
<td><strong>133,762,975</strong></td>
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<th>Change in net assets</th>
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<td>Net assets, beginning of year</td>
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<td>20,065,622</td>
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<tr>
<td><strong>Net assets, end of year</strong></td>
<td><strong>22,017,240</strong></td>
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*These Combined Financial Statements represent Community Options, Inc. and affiliates. Please contact Community Options or the auditing firm of WithumSmith+Brown for more detailed financial statements.*
Robert Stack
Robert Stack is the Founder, President and Chief Executive Officer of Community Options. According to the New Jersey Business Journal’s Book of Lists for 2014, Community Options is ranked as the 5th largest non-profit in New Jersey. He has an M.B.A. and is a graduate of the University of Dayton, Robert also attended the University in Friborg, Switzerland, University of Rome and the University of London. He also taught at Kent State University where he received the Graduate Student Teaching Award and he is an Adjunct Professor for the graduate school at Kean University.

Robert has extensive international experience in entrepreneurial business development and non-profit management. He has spoken throughout the world on employment for persons with disabilities using a social entrepreneurial model. He was a keynote at the Yale Goldman-Sachs School of Management and has given the plenary session at the National Council of Negro Women USAID conference in Cairo, Egypt, and at Perspectiva in Moscow, Russia on entrepreneurial management, business development and advocacy.

David P. Sweeney
Chief Financial Officer. graduated from Rutgers Business School and an M.B.A. from LaSalle University. Currently, he has a C.P.A. license in PA. David is responsible for all financial responsibilities and assists in performing all tasks necessary to achieve the organization’s mission. David spent his career working in the healthcare sector managing operations and resolving debt issues. He brings seventeen years of comprehensive financial management experience, with special skills in cash flow management, bad debt control, admission procedures, auditing and accounting processes, and building effective leadership.

Chief Compliance Officer
holds a M.B.A. from Georgian Court University and a B.S. in International Business and Management from Montclair State University. Courtney also earned her SPHR certification and has over fifteen years of experience in employee relations, talent management and compensation and benefits. Her prior industry experience includes medical device, manufacturing and technology in both the for-profit and non-profit sectors.
Svetlana Repic-Qira  
Regional Vice President, oversees operations in New Jersey. She holds an M.A. in Psychology, a B.A. from the University of Connecticut and is also a licensed Professional Counselor. Svetlana is not new to Community Options, she was an executive director for North Jersey for three years; a community support coordinator; and administrative coordinator; and in 1998 she was an assistant manager at Community Options. Svetlana was a social worker and before that a discharge planner at Summit hospital.

Brian Dion  
Regional Vice President, oversees operations in Arizona, Maryland, Pennsylvania, New Mexico and Utah. Brian holds a Bachelor of Arts degree and a Master of Public Affairs degree form the University of Connecticut. Brian brings over 30 years experience working to improve the lives of people with disabilities. His extensive resume includes positions in administration within state government in Tennessee, Connecticut and Pennsylvania. He has held numerous executive positions in nonprofit agencies.

Will Blank  
Regional Vice President, oversees operations in Kentucky and Tennessee. Prior to arriving at Community Options, Blank spent nine years at a healthcare and rehabilitation company. He served in several roles including Administrator, Regional Controller and most recently as Regional Vice President. The Florida native coordinated operations for 12 nursing homes in Tennessee and Kentucky, overseeing 1,350 employees. Blank graduated from Tulane University in 2001 with a bachelor’s degree in Science in Management and then earned a master’s degree 10 years later from Auburn University in Business Administration.

Catherine Carroll  
Regional Vice President, oversees the operations in Texas, holds a Bachelor of Science degree in Psychology from Charleston Southern University. She has spent over 20 years in the Human Services field. Her past positions include Director, Director of Quality and Compliance and State Director for several nonprofits in Texas and North Carolina.
Management

ARIZONA
Wendy Johnson, Tucson, holds a Bachelors Degree in Psychology from Texas A&M University-Corpus Christi and holds over 8 years of experience working with individuals with developmental disabilities and mental health disorders. Wendy has extensive experience and a passion for providing employment supports for individuals with disabilities.

KENTUCKY
Kevin Potts, Bowling Green, holds a Bachelors degree in Psychology and a Masters Degree in Counseling from Carson-Newman College. He has over 20 years experience providing high quality services to people with developmental and intellectual disabilities.

MARYLAND
Kim Herndon, Rockville, holds a Bachelors of Science degree in Human Services from the University of Phoenix. Kim has worked in the human service profession for over three years providing services to people with special needs.

NEW JERSEY
Russ Berger, Atlantic, Camden, Cumberland & Gloucester Counties, holds a B.A. and M.A. from Rowan University. He brings over 15 years experience working in the field. He advocated for many individuals living in state institutions as a Support Coordinator and played a major role in moving them into their own homes in the community.

Maria Bowles, Middlesex/Monmouth Counties, holds a B.A. in Business Administration from Berkeley College and an M.A. in Public Administration from Fairleigh Dickinson University. Maria has 15 years of mental health experience and has worked in various capacities that includes case management, counseling services, grant writing, residential and day services.

Diane D’Orazio, Ocean/Monmouth Counties, holds a B.A in Psychology from Montclair State University. She has worked with Community Options previously as the Executive Director for North Jersey and Executive Director for Monmouth, Ocean and Atlantic Counties. She has been working with people with disabilities for over 20 years

Maddie Lobban, Burlington/Cumberland Counties, holds a B.A in psychology from College Misericordia, and is currently working toward her MS in Psychology. She has over 20 years of experience working with and advocating for individuals with developmental disabilities.

Tracy Mendola, Passaic & Sussex Counties, holds a B.A. in Psychology & Sociology from Dickinson College. Tracy joins Community Options with 10 years of experience working in the field of human services. She has been an advocate for people with disabilities in her previous positions and brings a wealth of experience to role.

Ayesha Patrick, Essex Counties, holds a Bachelor of Arts in Sociology and Criminal Justice from Caldwell College. She has over 14 years of experience working with the mental health population and people with developmental disabilities.

Ida Bormentar, Mercer County, holds a Master’s Degree in International Development focusing in NGO & Civil Society from the University of Pittsburgh Graduate School of Public and International Affairs. She has worked in human services for 10 years and joined Community Options in June of 2014 as a Program Coordinator.

Meredith Quinn, Bergen/Morris/Essex Counties, holds a B.A. in Social Work from West Virginia University and a MSW in Social Work from New York University. She is a licensed Master Social Worker in the state of New Jersey. Meredith has previous experience working with diverse populations that include geriatrics, sexual abuse, and mental health.

Shannon Dutton, Somerset, holds a BA in Sociology from the University of Saint Joseph. She has spent 12 years in the human services field.

NEW MEXICO
Donald J. Hay, Santa Fe, holds an associates degree in Applied sciences with a concentration in business administration from Central New Mexico Community College. Donald has over 30 years experience with individuals with developmental disabilities.

Hector Johnson, has over twenty-three years of human services delivery experience for individuals with developmental disabilities. Hector acquired an early appreciation for serving and advocating for individuals with disabilities while working as a direct support staff. He has served as Associate Executive Director for Community Options for over eight years in the Las Cruces area. His trainings include all required state mandated trainings as well as the secondary level trainings required for coordinators as provided by the state of New Mexico.

NEW YORK
Cynthia Barnaby, Syracuse, holds a B.A. in Psychology from Columbia College and an A.A.S. in Mental Health from North Country Community College. She has worked in the human service field for over 25 years and has extensive experience working with individuals with varying needs. She is knowledgeable of OMRDD procedures and regulations.

Michael Carnicella, NY State, holds an MA from Indiana University of Pennsylvania in Employment and Labor Relations following his BA in Human Services. He started as a Program Manager in the Pittsburgh Region and soon was promoted to Program Specialist of Westmoreland County.
Amanda Rick, Binghamton, holds a B.A. in Psychology/Human Development from Oswego State University. She was the New York State Staff Development and Quality Assurance Coordinator. In this role Amanda conducted all the auditing and staff training for the four COI offices in New York State. Amanda has experience working with individuals with developmental disabilities and traumatic brain injury with a specialty in geriatrics.

Anne Marie Russo, Brooklyn, holds a BA in Psychology from New York University. She has worked in the field of Developmental Disabilities for over 20 years. She has been an active member of NYSACRA, serving on various committees and has also served on the executive committee of the Queens Council on Developmental Disabilities since 2009.

Pennsylvania
Michael Tucker, Allentown, has a MS in Public Health from King’s College in Wilkes Barre and a BA from the University of Scranton in Psychology and Philosophy. He has held leadership roles since 1992 and has experience providing community based supports to adults with disabilities.

Heather Pollack, Allentown, graduated from West Chester University in 2013 with an undergraduate and master’s degree in Social Work. She joined Community Options in October 2013 as a Program Specialist and was promoted to Executive Director of Allentown in 2017.

Bridget Haney, Pittsburgh, has a dual Master’s degree in Rehabilitation Counseling and Vocational Evaluation from West Virginia University. She was the first Executive Director of Bucks County, Pennsylvania, and assisted in the establishment of the Pittsburgh office.

Nick High, Southeastern Pennsylvania, has a bachelors degree from Temple University. Nick began his career with the agency as a direct support staff and has also held various positions in management and quality assurance and has been with Community Options since 2011.

South Carolina
Dorothy Goodwin, State Director, holds a Bachelor’s Degree in Psychology from the University of South Carolina and has extensive experience working with people with disabilities throughout South Carolina. Dorothy has over 25 years of experience in administrative and programmatic services and a long-standing relationship with the South Carolina Department of Disabilities and Special Needs.

Alan Rose, Summerville, holds a Bachelors degree in education from Geneva College & has spent over 27 years working with individuals with disabilities in numerous environments including SCDDSN, co founder of Carolina Autism, the Mentor Network & currently Community Options.

Tennessee
Gary Kummer, Chattanooga. Gary has dedicated his professional life to supporting individuals with disabilities through numerous years of related experience in a myriad of roles including DSP, Job Coach, Residential Coordinator, and Day Program Manger.

Jeanette Preece, Cookeville, holds a Bachelor’s degree in Sociology from Tennessee Tech University. Ms. Preece has served as the Quality Assurance Coordinator in Cookeville for the past 6 plus years. Ms. Preece is truly invested and extremely passionate in supporting people with disabilities.

Travis Lawson, Nashville, holds an Associates of Science in Sociology and is actively pursuing his Bachelor’s Degree. In addition to being a graduate of Community Option’s Leadership Academy, he was selected for and is participating in the Duke University Certificate in Advanced Leadership Program. Travis joined our Cookeville Community Options team as a Direct Support Professional in 2010, and was soon promoted to Lead DSP. As his leadership skills and talent for quality management emerged he was promoted first to Staffing Coordinator, then to QA Coordinator.

Texas
Samantha Cutler, Corpus Christi, is a San Antonio native and a graduate of St. Mary’s University, where she received her bachelor’s degree in business. She joined Community Options in August 2014 in the San Antonio office.

Jamie Reynolds, Dallas, holds a B.S. in Psychology from Dallas Baptist University and a M.Ed. Leadership from Dallas Baptist University. She has worked in the human services field since 2010 specifically with residential and day program services.

Mario Saenz, El Paso, has a Master’s degree in Education and Counseling with over 25 years of experience in non-profit management and development for persons with disabilities.

Courtney Corbello, Lubbock, holds a B.S. in Family Consumer Sciences from Texas Tech University. Courtney possesses over 10 years of experience in Nonprofit Management and Program Development.

Sandi Kennedy, Lubbock, holds a BS degree in Psychology. Sandi is bringing with her 10 years working with the Lubbock State Supported Living Center where she was responsible for nearly 200 individuals.
Community Options Enterprises, Inc.

Board of Directors

Robert Stack, President/CEO
Pocono Lake, PA

Courtney Eidel, Secretary
Jackson, NJ

Richard De Angelis, Trustee
Parsippany, NJ

Baber Ghauri, Trustee
Abington, PA

Gail Gordon, Trustee
Fair Lawn, NJ

Paul Hritz, Trustee
Hamilton, NJ

Philip Lian, Trustee
Princeton, NJ

Svetlana Repic-Qira , Trustee
Wayne, NJ

James Spano, Trustee
Millstone, NJ

Dan Surtz, Trustee
Robbinsville, NJ

Alec Taylor, Trustee
Belmar, NJ
Creative Services, a subsidiary of Community Options Enterprises, designed & produced this report employing persons with & without disabilities.